

**New Procedures for Ministry Captains**  
**St, Brigid of Kildare**  
**April 2008**

These are the additional procedures that we all need to follow. I am introducing this first to you, the Ministry Captains, because you are on the front-line so to speak. I depend on your assistance. Knowing that you are very careful for the liturgy and the Eucharist in particular, I recognize that I can rely on you to help implement these procedures. This refines the process and hopefully completes it. Thank you in advance for your support.

1. **Beginning with this weekend, April 19-20, 2008, I am asking all the Ministry Captains to begin the following:**
  - a. Please see that those designated to “wash and rinse” the sacred vessels do so.
  - b. Please see that the other Eucharistic Ministers, at least two, are taught this process, **hands on**, by those designated or by you. The idea is to train every Eucharistic Minister in the care and handling of the new vessels.
  
2. Beginning this weekend please remind all Eucharistic Ministers that they are needed to do the following after they have finished distributing the Eucharist:
  - a. **The first cup-bearer** finished should begin and complete the process of rinsing out all the cups. This happens as each cup-bearer comes back to the table, consumes whatever is left of the precious blood and hands the cup to the one rinsing them.
    - i. Note the water from this rinsing goes lastly in the celebrant’s chalice.
    - ii. Encourage the one rinsing to use just a small amount of water.
  - b. **The first person with an open ciborium** finished needs to begin and complete the process of rinsing out all the ciboria. This can only happen when the priest or deacon empties the bowls into the large ceramic ciboria and sends the open bowls down to the credence table.
    - i. Note the water from this rinsing goes lastly in the celebrant’s chalice also.
    - ii. Encourage the one rinsing to use just a small amount of water.
    - iii. We need to do this rinsing because the metallic dishes have a static quality that retains the crumbs from the Eucharist.
  - c. Place the celebrant’s chalice with the water and a purificator where it is easily reached.
  - d. This will then be consumed either by the priest or the deacon.
  
3. **Soon we will have trays** with which to carry the communion cups and open ciboria back and forth from the credence table. These will be used by those setting up the vessels before mass and/or those returning them to the kitchenette for washing. The idea of the trays is to get everything back and forth in a timely manner. It will also alleviate the problem of people trying to stack the vessels one inside the other, which is never permitted until they are in protective coverings.

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4. **Until we have the trays** please remind people to carry just two vessels at a time.  
Adults, Weekend Sacristans and Altar Servers only do this.